Salem City Board of Education Salem, New Jersey 08079 Board of Education Meeting March 8, 2017

CALL TO ORDER: A meeting of the Salem City Board of Education is called to order at

p.m. in the Salem High School Library located at 219 Walnut

Street in Salem, New Jersey 08079.

OPEN MEETING: Adequate notice of this meeting has been provided in the local news

media and a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in

the Open Public Meeting Act, Chapter 231, P.L. 1975.

FLAG SALUTE Board Members

> Carol Adams Laquendala Bentley Christopher Colon Yuenge Groce Heidi Holden Joan Hoolahan Daffonie Moore Katrina Tatem Stephanie Walsh

District Representatives:

Quinton: Alicia Sperry

Administrators:

Dr. Patrick Michel, Superintendent Pascale DeVilmé, Principal Salem Middle School

Herbert Schectman, School Business Administrator Will Allen, VP Salem Middle School

Pamela Thomas, Director of Special Services Michele Beach, VP Salem Middle School

Linda Del Rossi, Supervisor of Literacy/SS PreK-12 Syeda Woods, Principal John Fenwick Academy

John Mulhorn, Principal Salem High School

Sharen Cline, Supervisor of Early Childhood

Darryl Roberts, VP Salem High School

OTHERS: Mr. Corey Ahart Dr. Theodore Johnson – Consultant

AUDIENCE PARTICIPATION

Jordan Pla VP, Salem High School

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date. When addressing the Board of Education, please respect the following procedure:

- 1. Be recognized by the Board President.
- 2. State your full name and address before commenting.
- 3. Identify the resolution on which you will be commenting.
- 4. Wait to be recognized before making your comment(s).
- 5. Limit your comments to the specific resolution.
- 6. Time is limited to three (3) minutes per person.
- 7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

PRESENTATION

Students of the month for February, 2017:

John Fenwick Austin Lukasiewicz Grade 2 Ms. Maccarone

Honesty Rolle Grade 2 Ms. Newkirk

Salem Middle School Davi'Yonna Thomas-Bundy Grade 8 Ms. Braun

Aaliyah Holden Grade 8 Ms. Montgomery

Salem High School Elizabeth Hudock Grade 10 Ms. Unger

Alaysia Abrams Grade 9 Mr. Boone

Staff Member(s) of the month for February, 2017:

Salem High School – Ms. Rosalyn Chieves

PRESENTATIONS

Mr. Steven Durst Synnergy Saving Solutions

BOARD COMMITTEE REPORTS

PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY

SUPERINTENDENT'S COMMENTS/REPORTS

	otion (/) Board to approve regulared of Education meeting.	ar and executive minutes of February 8, 2017
BC	ARD SECRETARY/BUSINESS ADMINISTRATOR REPO	<u>DRTS</u>
<u>Bo</u>	ard Reports (Exhibit A)	
	otion (/) To approve the Board S *Request Board approval of the transfer of the fun pursuant to 18A:22-8.1 for the month(s) of January	
2.	*Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for line item account has obligations and payments (commount appropriated by the Salem City Board of E N.J.S.A. 18A:22-8.2 and no budgetary line item acc N.J.A.C. 6A:23A-16.10 (a) 1	ontractual orders) which in total exceed the ducation pursuant to N.J.S.A. 18A:22-8.1 and
3.	In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is for the month ending January, 2017 as follows:	certified that anticipated revenue has changed
	Board Secretary	 Date
4.	*Treasurer's Report in accordance with 18A:17-36 2017. The Treasurer's Report and Secretary's Report 2017 pending audit.	•
5.	Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem ending January, 2017 and after review of the Secret Treasurer's Monthly Financial Report and upon conto the best of the Boards' knowledge, no major acciviolation of N.J.A.C. 6A:23A-16.10 (a)1 and that suffinancial obligations for the remainder of the fiscal	tary's Monthly Financial Report and the sultation with the appropriate district officials, count or fund has been over-expended in ficient funds are available to meet the district's
6.	To approve the Payment of Bills and Purchase Report From the General Account for Balance as summarian To approve Purchases Report for February, 20 3	zed on attached board memo(s)
	To approve Payment of Bills for March, 2017	
	General Account \$763,142.85	Food Service \$102,747.96
	Confirmation of payrolls for February 2017	
	February 15, 2017 General Acct. Transfer	\$689,626.99
	February 28, 2017 General Acct. Transfer	\$706,429.69

Miscellaneous

Motion (/) Board to Approve: #2-F-9/DIST

- 1. Board to approve the "Rite of Passage" program to accept a grant from the Youth Services Commission and Juvenile Crime Enforcement Coalition of the Salem County Inter Agency Council of Human Services in the amount of \$5,000.00.
- 2. Board to approve the tuition rates for the 2017-2018 school year:

Preschool/Kindergarten	\$14,916
Grades 1-5	\$16,575
Grades 6-8	\$17,510
Grades 9-12	\$16,000
Multiple Disabilities	\$21,660
Preschool Disabled-Full Time	\$23,763

Resource Room \$22.00/per hour

Extended School Year \$3,500

- 3. Board to approve authorization to contract with the sending districts (Elsinboro, Quinton, Mannington, & LAC) for the 2017-2018 school year.
- 4. Board to approve for EIRC's Safety Grant in the amount of \$6,814.94. Grant funds to be used for building safety for school year 2017-2018.
- 5. Board to approve the maximum travel expenditure resolution in accordance with the NJAC 6A:23A-7.3.

MAXIMUM TRAVEL EXPENDITURE

WHEREAS,	Pursuant to N.J.S.A. 18A:11-12, in each pre-budget year, the Salem Board of Education is
	required to establish a maximum travel expenditure amount for the budget year which
	may not be exceeded; and

- WHEREAS, The Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by State and local funds; and
- WHEREAS, The Board of Education had previously established a maximum amount for the prebudget year 2016-2017 as \$100,000 and
- WHEREAS, The Board of Education has expended \$14,485 of the maximum amount for the prebudget year to date; and
- **WHEREAS,** The Board of Education has not elected to exclude travel expenditures supported by federal funds from the maximum travel expenditure amount; and
- **WHEREAS,** The board has determined that the total amount of travel expenditures supported by federal funds is \$1,025 for the pre-budget year to date; and
- WHEREAS, The board has determined that the total amount of travel expenditures supported by federal funds for the school year 2017-2018 is \$30,000, be it
- **RESOLVED,** That the Salem City Board of Education hereby establishes the maximum travel expenditure amount for the 2017-2018 school year as \$100,000.

6. Board to approve the services of Invo Health Care Associates to provide speech/language services to the Salem Middle School speech/language students. Cost of services will be \$83.00 per hour/8 hours a day/ 2 days a week from March 1, 2017 to June 30, 2017.

Total cost - \$21,248.00

Account #11-000-219-320-00-CST

Budget

Motion (\) Board to Approve: #2-G-9/DIST

1. Board to approve the Adoption of the 2017-2018 School Year Tentative Budget:

BE IT RESOLVED, that the tentative budget be approved for the 2017-2018 School Year and the Secretary to the Board of Education be authorized to submit the tentative budget to the Salem County Executive Superintendent of Schools for approval as follows:

BE IT RESOLVED to approve the 2017-2018 school district budget:

	Budget	Local Tax Levy
General Fund	\$21,323,875	\$2,392,321
Special Revenue	\$3,635,990	
Debt Service	\$318,994	\$106,821
	\$25,278,859	\$2,499,142

AND BE IT RESOLVED, to approve the 2017-2018 school district budget.

RESOLVED, that taxes should be raised from the City of Salem in the amount of \$2,392,321 for the General Fund for the 2017-2018 school year.

WHEREAS, the District needs to appropriate money from the excess surplus for the 2017-2018 budget in the amount of \$1,000,000.00, and

WHEREAS, the District makes the following assurances: 1.) No other line item balances are or will be available, 2.) No other emergency reserves or maintenance reserves (for maintenance purposes) are available for transfer, 3.) The transfer is for T&E purposes OR to ensure health and safety of students\or staff, 4.) any unbudgeted or under-budgeted revenue or excess (under projected) unreserved undesignated fund balance has been utilized, and

NOW, Therefore, be it resolved that Salem City School District shall appropriate excess surplus the amount of \$1,000,000.00 to be used for the 2017-2018 school year.

Home Instruction: In/ Out of District/Residential

Motion (/) Board to Approve: #7-C-9/DIST

1. Board to approve the following students for home instruction:

Student ID Health Care/Teacher		Costs (Prorated)	Dates	Account #
01220055	Dwayne	\$32.00/hour	02/16/17-	11-219-100-101-00-CST
01220033	Humenik	\$32.00/110u1	TBD	11-213-100-101-00-031
01190064	Creative	\$48,240.00	02/21/17-	11-000-100-566-00-BUS
01190064	Achievement	\$46,240.00	06/30/17	11-000-100-300-00-603
01300091	Archway	\$38,556.00	02/23/17-	11-000-100-566-00-BUS
01300091	Alciiway		06/30/17	11-000-100-200-00-003

01270165	SCSSSD-Salem Campus	\$42,400.00	03/08/17- 06/30/17	11-000-100-566-00-BUS
01190135	A Step Ahead	A Step Ahead \$240.00		11-219-100-320-00-CST
12471943	Rosalyn Chieves	\$32.00/hour 5 hrs/wk	03/06/17- TBD	11-150-100-101-03-SHS
01280115	Karen Pastor	\$32.00/hour 5 hrs/wk	02/14/17- 03/06/17	11-150-100-101-00-BUS
01240145	A Step Ahead	\$32.00/hour 30 hours = \$960.00	03/03/17 Approx 30 days	11-219-100-320-00-CST

STUDENT MATTERS Non HIGH SCHOOL

Motion (/) Board to Approve: #4-A-9/NHS

1. Board to approve the following field trips for Salem Middle School:

	03/20/17	Mr. Pszwaro
Rowan University	NJFEA Middle School	1 bus – 15-000-270-512-02
Enyon Ballroom	Conference	No sub
Glassboro, NJ	15 grade 7 & 8 Students	
		Mr. Brauer, Mr. Lindsay, Ms.
	06/07/17	Gullett, Mr. Colon (BOE), Ms. Allen
5 1 7 . 5	' '	(community member)
Broadway Theatre District	MISS SAIGON	2 subs - \$250.00 15-130-100-101-02
New York, NY	12 grade 8 Choir Members	1 chartered bus – monies raised
Golden Corral		through fundraising

PERSONNEL / DIST/ HIGH SCHOOL

	Emp	loymen [.]	t
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Motion (/) Board to Approve: #8-C-9/DIST

1. Board to approve the following substitutes for the 16-17 SY:

Colin Oliver Salem Sub. Cert.

Financial Request

Motion (/) Board to Approve: #8-D-9/HS

1. Board to approve Louise Jakub-Cerro fill the stipend position of Theatre Business Manager for the 2016-2017 school year.

Stipend: \$333.00 Account # 15-401-100-100-03-SHS.

- 2. Board to approve Montrey Wright (\$3,281) to replace Lamont Johnson as the Assistant Coach for Boys' Track.
- 3. Board to approve David Hunt (\$1,696) to replace Montrey Wright as the Spring Weight Room Supervisor.

4. Board to approve the following Spring 2017 coaching position:

Track (Girls) Assistant Coach Regina Gatson \$3,822

PERSONNEL / NON-HIGH SCHOOL

Motion (/) Board to Approve: #8-A-9/NHS

- 1. Board to approve the resignation of Shamara Harper, Para Professional at John Fenwick Academy. Effective date is February 8, 2017.
- 2. Board to approve the resignation of Lamont Johnson Jr., Para Professional at John Fenwick Academy. Effective date is March 8, 2017.

Employment

Motion (/) Board to Approve: #8-C-9/NHS

- 1. Board to approve the employment of Haneefah Holmes as a kindergarten Para Professional at John Fenwick Academy. Salary will be \$22,014 (Step 4, Tier 4) for the 2016-2017 school year, beginning March 9, 2017.
- 2. Board to approve the employment of Susan Gilmore as a preschool Para Professional at John Fenwick Academy. Salary will be \$22,014 (Step 4, Tier 4) for the 2016-2017 school year, beginning March 9, 2017.
- 3. Board to approve the employment of Luis Garcia as a kindergarten Para Professional at John Fenwick Academy. Salary will be \$20,014 (Step 4, Tier 3) for the 2016-2017 school year, beginning March 9, 2017.

Financial Request

Motion (/) Board to Approve: #8-D-9/NHS

Board to approve Regina Colon (Monday and Wednesday) and Jennifer Cascaden (Tuesday and Thursday) be added as tutors to the JFA Tutoring Program effective March 9, 2017.
 \$26/day x 57 days= \$1,482.00 Account # 20-231-100-100F-00-SPP (Title I 2016-2017)

Miscellaneous

Motion (/) Board to Approve: #8-E-9/DIST

1. Board to approve the following leave of absences:

		Leave	Fed	Time	NJ Family	Time	Use	Use of	Use	Unpaid	Return
		Requested	Med Leave	usage of	Leave (max 90	Usage	of	Personal	of	Leave	Date
			(max	FMLA	days)	of FLA	Sick	Days	Vaca		
Leave of	Type of		90		''		Days		Days		
Absence	Leave		days)								
	Intermittent	03/17/17 -	N/A	N/A	03/17/17 –	12 wks	N/A	Varies	N/A	N/A	N/A
SB	- Family	03-16-18			03/16/18						

2.	2. Board to approve the following job descriptions: Substitute Teacher Executive Secretary Attendance Secretary						
Monthly Reports Motion (/) Board to Approve: #13-9/DIST							
1.		Board	to approve mo	onthly reports for filing: (attached)			
	es/Cale	<u>ndars</u>					
Motio	n (/) Board to Ap	prove: #14-9/DIST			
1.	Board	to appi	rove the 1 st rea	ding of the following policy:			
		i.	6171.4	Special Education			
		ii.	4112.8	Nepotism (Instructional Personnel)			
		iii.	4212.8	Nepotism (Support Personnel)			
		iv.	4219.26	Acceptable Use of Computer Networks/Computers &			
				Resources by Teaching Staff Members (Support Personnel)			
		٧.	6146.5	Honorary Award of Diplomas (Posthumous Awards)			
2.	 Board to approve the revised Salem City School District calendar for the 2016-2017 school year. 						
Misce	llaneou	ıs					
Motio		<u>''</u> /) Board to Ap	prove: #15-9/DIST			
1.	 Board to approve the following individual as a Volunteer Coach for the Spring 2017 season: PJ Pankok - Baseball 						
EVECI	JTIVE SI	ECCION					
Motio		ESSICIN	/) Board to adopt the following Resolution to go into executive			
session at :							
363310	at		<u>.</u>				
				RESOLUTION			
RF IT F	BE IT RESOLVED by the Board of Education of Salem City that in compliance with "The Open Public						
Meeti	ng Act"	, P.L., 19	975, C. 173, NJ	SA 10:4-6 et seq., that the Board shall move to a closed portion of is excluded for the purpose of discussing a matter or matters			
	permitted to be so discussed by that Act.						

The general nature of the matter(s), which the Board intends to discuss, is:______

Minutes of such discussions shall be taken and released as soon as permitted by law in accordance with the specific individual topic discussed.

The Board shall take action as a result of such discussions only in an open to the Public session unless there is an express provision of law authorizing or requiring that such action be taken in a closed to the Public portion of a Board Meeting.

RETURN TO REGULA	R SESSION					
Motion (/) Board to return to open session at					
NEW BUSINESS:						
Motion (/) Board to Approve:				
1. Completion o	of NJSBA Evaluat	tions				
ADJOURNMENT						
Motion (/) Board to adjourn the March 8, 2017 meeting of the Salem City				
Board of Education a	t					